

## Property Removal Request

The bearer is granted permission to remove the property described below from the Bank of America Plaza. The bearer is responsible and liable for the property once it has been removed from the Bank of America Plaza. This authorization form should be retained as proof of permission to remove said item(s), and must be produced, along with proper identification, if so, requested by an officer of Bank of America Plaza, or another employee of the building.

**Name:**

**Phone Number:**

**Property Removal Date:**

**Items to be removed:**

**Signature:** \_\_\_\_\_ **Date:**

**Management Approval Signature:** \_\_\_\_\_

Please print and submit to Bank of America Plaza Management Office, Suite 250.